

notice to parents fee schedule 2019

17 September 2018

I am pleased to be able to represent the Board of Directors of Ballarat Clarendon College, which, as you would expect, has many areas of oversight and governance responsibility. As in previous years, the Board pays close attention to the fee structure and, in setting the budget for the forthcoming year, has determined a refined set of fees for our students.

The fee structure continues to be a balance of what we believe is relative affordability and the core cost of operating the school. By way of example, we continue to invest in facilities.

Major projects completed in 2018 include the

- redevelopment of the Junior School oval;
- landscaping at the Early Learning Centre;
- conversion of 109 Lyons Street into an additional Early Learning space;
- purchase 107 Lyons Street North;
- refurbishment of the Sturt Street administration area; and
- refurbishment of the Sturt Street staffroom.

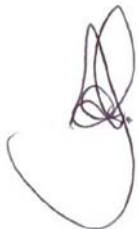
In setting the budget for 2019, the Board has determined that the annual fee increases for 2019 range between \$90 and \$370. This is below the CPI from the Australian Bureau of Statistics - Education sector.

Tuition fees and boarding fees for 2019 have now been ratified by the Board and I provide formal notification of the 2019 fee schedule in the attached pages.

Consistent with previous years, I have included a diagram showing an overview of the basic components of our 2019 budget income and recurrent expenditure as well as a comparison of our 2019 fees with the 2018 fees of other independent schools. In reviewing this data, the Board believes our fee structure compares favourably with other independent schools.

Email advice on the process for re-enrolment for the 2019 academic year will be forwarded shortly. Re-enrolment must be completed by Monday 22 October 2018.

Ballarat Clarendon College continues to be an exciting place to be part of and, on behalf of the Board, we would like to extend our gratitude to all parents for your continued support across the school community.



John Livingston

Chair

Ballarat Clarendon College Board of Directors

notice to parents

domestic students

fee schedule 2019

The Enrolment Policy and conditions of attendance constitute a contract between Ballarat Clarendon College and parents which is formalised on and by the fact of the first day of a student's attendance in 2019.

The 2019 fee schedule should be read in conjunction with the Enrolment Policy and other policies.

TUITION FEE

Year Level	Parent Contribution (\$ per year)	Parent Contribution (\$ per instalment)
ELC		
3-year-old Kindergarten short days	\$ 4,690	\$1,172.50
3-year-old Kindergarten long days	\$ 8,330	\$2,082.50
4-year-old funded Kindergarten long days	\$ 7,550	\$1,887.50
Junior School		
Prep	\$ 7,550	\$1,887.50
Year 1	\$ 7,850	\$1,962.50
Year 2	\$ 8,590	\$2,147.50
Year 3	\$ 9,550	\$2,387.50
Year 4	\$10,070	\$2,517.50
Middle School		
Year 5	\$10,810	\$2,702.50
Year 6	\$11,230	\$2,807.50
Year 7	\$13,660	\$3,415.00
Year 8	\$16,400	\$4,100.00
Year 9	\$17,520	\$4,380.00
King Island Fee	\$ 5,350	\$1,337.50
Senior School		
Year 10	\$19,130	\$4,782.50
Year 11	\$19,570	\$4,892.50
Year 12	\$19,570	\$6,523.33

Annual tuition fees for domestic students eligible for government funding (including Australian citizens, permanent residents and some temporary visa holders) will be billed in four instalments, up to and including Year 11, and in three instalments for Year 12.

A student normally will not be permitted to commence a term unless accounts have been paid by the due date or a formal arrangement made with the Business Manager – Finance prior to the due date.

The tuition fee covers most curriculum expenses, including year-level camps and class excursions. Fees and charges levied by Clarendon directly related to the provision of an approved course of education are exempt from GST.

Other costs that may be incurred include individual music tuition, student-caused damage to property or false fire alarms, travel and phone calls. Fees for incidentals will be billed in arrears and are due and payable 30 days from billing.

Fees will be levied for overseas trips and special functions. Parents will be advised in advance of these fees which will be payable on the acceptance of a student's participation in the activity. Please note that students will be unable to participate unless school fee accounts are up-to-date or an agreed payment arrangement has been accepted by the Principal or Business Manager – Finance and is adhered to.

4-YEAR-OLD FUNDED KINDERGARTEN

The state government provides funding for a child participating in the 4-year-old kindergarten program for ONE year only. If your child has previously had a funded kindergarten place, you may not be eligible for further funding and an additional charge may apply. Please contact Clarendon for further information.

BOARDING FEE

Year Level	Parent Contribution (\$ per year)	Parent Contribution (\$ per instalment)
Year 7	\$11,990	\$2,997.50
Year 8	\$11,990	\$2,997.50
Year 9	\$11,990	\$2,997.50
Year 10	\$17,990	\$4,497.50
Year 11	\$17,990	\$4,497.50
Year 12	\$17,990	\$5,996.66

Annual boarding fees for domestic students eligible for government funding (including Australian citizens, permanent residents and some temporary visa holders) will be billed in four instalments up to and including Year 11, and in three instalments for Year 12.

GST payable on the food component of boarding fees is included in the schedule above.

Additional charges may apply to boarders. These may include travel, social activities and expenses incurred by Clarendon acting in loco parentis.

KING ISLAND FEE

The 2019 fee for attendance at King Island during Year 9 is \$5,350. This is a subsidised fee which covers part of the cost of transport, food and accommodation. This is an annual fee which is billed in four equal instalments of \$1,337.50. All students attending King Island are required to pay this fee. It is not covered by any scholarship or bursary awarded by Ballarat Clarendon College. Boarders attending King Island will not be charged a boarding fee for the period they are on King Island.

PERFORMING ARTS

Lesson	Parent Contribution (\$ per lesson)
30-min individual music	To be advised
30-min individual speech/drama	To be advised
30-min group theory/singing	To be advised
30-min group dance – Junior School	To be advised

Music tuition fees and other incidental charges for individual, paired or group Performing Arts lessons are levied from commencement of lessons and billed in advance covering lessons each term.

Instruments can be hired through the College. Please note that, if an instrument is lost or damaged, the cost to replace or repair will be billed to your fee account.

Accompaniment fees for rehearsals and exams are additional if applicable.

Further information can be obtained from the Performing Arts Centre.

NOTEBOOK COMPUTERS

Students in Years 5 to 9 are required to purchase a tablet computer through the College program. Students in Years 10 to 12 requiring a notebook or tablet computer may purchase one through the College program. The notebook or tablet fee may change from year-to-year according to the models, supplier and brand available at the time of purchase/lease. Further details regarding the notebook program are in the Notebook Policy, available on Connect@Clarendon.

VOLUNTARY BUILDING FUND/SCHOLARSHIP FUND/LIBRARY DONATIONS

Families may wish to make a voluntary donation to our Building Fund, Scholarship Fund or Library. Donations over \$2 are tax deductible.

Voluntary Building Fund donations contribute to the purchase and/or construction of buildings which otherwise would be delayed or unattainable due to a lack of finance. These buildings contribute to the current and future infrastructure enabling us to focus on continuing to provide exceptional learning experiences for our students.

Voluntary Scholarship Fund donations provide financial support to students who may not otherwise have the opportunity to attend Ballarat Clarendon College. Scholarships are offered for Academic, Performing & Visual Arts and Excellence disciplines. Information regarding the Scholarship program is available on Connect@Clarendon.

A voluntary tax deductible Scholarship or Building Fund donation of \$50 per instalment is shown on each family's statement. This amount has not been added to the total amount payable on the statement. To make a voluntary Scholarship or Building Fund donation, families are asked to tick their selection and add the amount to the total amount before returning the remittance advice with their payment.

Voluntary donations made to the Library provide support for resources and are tax deductible.

REGISTRATION FEE

A registration fee of \$100 is payable upon submission of the Application for Registration form. This fee does not guarantee a place offer at Clarendon and is not refundable or transferable.

CONFIRMATION DEPOSIT

A confirmation deposit for each child is payable of \$3,000 (reviewed annually by the College) upon acceptance of the College's Letter of Offer. The confirmation deposit is **not refundable** if the child does not attend in the Year of Offer or does not subsequently attend the College (Prep to Year 12) and is **not transferable** to other students or College charges. When enrolment proceeds in the Year of Offer, the confirmation deposit will be allocated as set out below. \$200 is retained by the College for administrative costs associated with enrolments and alumni.

Entry Year Level	\$ Confirmation Deposit	
ELC	\$3,000	\$2,800 will be deducted from the second instalment account in the first year of enrolment in Prep.
Prep to Year 12	\$3,000	\$2,800 will be deducted from the second instalment account in the first year of enrolment.

In the event of unforeseen circumstances, written application may be made to the Principal to amend the Year of Offer. The Principal may agree to such an amendment and apply the confirmation deposit to the second term of the revised Year of Offer.

WITHDRAWAL OF STUDENTS – FEE IN LIEU OF NOTICE

A term's notice in writing must be received by the Principal before a student leaves or a boarder becomes a day student. Should written notice not be provided within the specified timeframe, a charge of up to **half an instalment's fee** will be levied. Notice of withdrawal should include the reason for withdrawal.

CONCESSIONS

Scholarships and Bursaries

Scholarship and bursary programs are available at Ballarat Clarendon College for students eligible for government funding. Further information is available at www.clarendon.vic.edu.au or by contacting the Finance Department.

It is a condition for continued tenure of any scholarship or bursary that the account is maintained within the conditions of enrolment. Accounts falling into arrears are liable to withdrawal of scholarship and bursary concessions previously awarded.

In the event that a student should be awarded a scholarship, bursary or other discount to a value greater than 20% of a fee, that student becomes ineligible for a sibling discount upon that fee and the number of siblings in the family, who are eligible for a sibling discount, will be reduced accordingly.

Sibling Discounts – Tuition Fees

A discount will be applied to accounts responsible for siblings attending Clarendon concurrently as set out below.

	First Student	Second Student	Third Student	Fourth Student	Fifth and Subsequent Student
Sibling Discount as percentage of Tuition Fees	nil	15%	30%	45%	100%

Sibling Discounts – Boarding Fees

A discount of 10% of boarding fees per student will be applied to accounts responsible for second and subsequent siblings boarding concurrently at Clarendon.

Clergy Discount

Children of clergy receive a 35% reduction in tuition fees. Please contact Clarendon for further details.

PAYMENT OF FEES

Fees are due and payable 30 days from billing with accounts rendered as set out below.

Instalment	Billing Date
Instalment 1	10 October 2018
Instalment 2	1 February 2019
Instalment 3	26 April 2019
Instalment 4	19 July 2019

A final statement will be issued in December incorporating any incidental charges incurred in Term 4.

Fees may be paid by cash, cheque, BPay, direct debit, credit card or online via our website.

Clarendon does not levy an administrative fee for payments made by credit card. Cheques should be made payable to **Ballarat and Clarendon College**.

An administration fee may be levied for each additional Statement issued arising from Late Payment of accounts or for failure (for any reason) of a financial institution to honour a cheque or electronic transaction.

OTHER INFORMATION

Extended student absences

Parents, who wish for their child(ren) to take an extended leave of absence and have the enrolment place(s) guaranteed, must ensure they read the Holding a Place for Extended Student Absence Policy as certain terms and conditions may apply.

Financial hardship

Parents, who may be experiencing financial hardship, should make contact with the Business Manager – Finance to discuss possible payment solutions.

FURTHER DETAILS

For more details regarding Clarendon fees and charges, please refer to the Enrolment Policy. Other relevant documentation includes the College Rules and the Student Details Policy. These documents can be obtained from Connect@Clarendon

<https://connect.clarendon.vic.edu.au/Search/Pages/default.aspx>, the website

<http://www.clarendon.vic.edu.au> or by contacting the College.

fee comparisons 2019

Boarding Schools Tuition (Domestic Students)							Day School Tuition Only
YEAR	Ballarat Clarendon College (2019 Fees)	Ballarat Clarendon College (2018 Fees)	Ballarat Grammar School (2018 Fees)	The Geelong College (2018 Fees)	Methodist Ladies' College (2018 Fees)	Trinity Grammar School (2018 Fees)	Haileybury College (2018 Fees)
12	\$19,570	\$19,320	\$19,820	\$28,224	\$31,050	\$32,280	\$31,025
11	\$19,570	\$19,320	\$19,820	\$28,224	\$31,050	\$32,280	\$31,025
10	\$19,130	\$18,880	\$19,420	\$28,224	\$30,090	\$31,832	\$31,025
9	\$17,520*	\$17,220*	\$17,080	\$26,956	\$29,280	\$31,832	\$31,025
8	\$16,400	\$16,100	\$16,320	\$25,456	\$28,770	\$30,960	\$30,705
7	\$13,660	\$13,360	\$13,340	\$24,088	\$28,200	\$30,960	\$30,705
6	\$11,230	\$10,880	\$11,320	\$22,956	\$27,480	\$28,912	\$26,625
5	\$10,810	\$10,460	\$10,840	\$22,096	\$25,770	\$28,912	\$26,625
4	\$10,070	\$9,720	\$10,240	\$20,668	\$24,150	\$28,912	\$23,700
3	\$9,550	\$9,200	\$8,980	\$19,140	\$22,410	\$25,524	\$23,700
2	\$8,590	\$8,240	\$7,640	\$17,724	\$20,550	\$25,524	\$21,720
1	\$7,850	\$7,500	\$7,060	\$16,108	\$19,140	\$25,524	\$21,720
Prep	\$7,550	\$7,200	\$6,700	\$13,856	\$18,540	\$22,228	\$17,470
ELC	\$4,690 - \$8,330	\$4,340 - \$7,980		\$13,196 - \$14,844	\$18,024 - \$34,305	\$9,068 - \$22,208	\$17,470

*Excludes attendance at King Island at a fee of \$5,350

Boarding Schools Boarding (Domestic Students)						
YEAR	Ballarat Clarendon College (2019 Fees)	Ballarat Clarendon College (2018 Fees)	Ballarat Grammar School (2018 Fees)	The Geelong College (2018 Fees)	Methodist Ladies' College (2018 Fees)	Trinity Grammar School (2018 Fees)
12	\$17,990	\$17,700	\$17,460	\$22,760	\$28,899	\$27,988
11	\$17,990	\$17,700	\$17,460	\$22,760	\$28,899	\$27,988
10	\$17,990	\$17,700	\$15,740	\$18,088	\$28,899	\$27,988
9	\$11,990*	\$11,900*	\$12,000	\$12,260	\$28,899	\$27,988
8	\$11,990	\$11,900	\$10,140	\$12,260	\$28,899	\$27,988
7	\$11,990	\$11,900	\$9,220	\$12,260	\$28,899	\$27,988

*Less one instalment of \$2,997.50 for attendance at King Island

overview of the basic components of 2019 budget

