

# fee schedule 2025

13 September 2024

Dear Parents

As you would be aware, the Board of Directors of Ballarat Clarendon College has many significant oversight and governance responsibilities. In reviewing the budget and setting tuition fees, the Board must balance the goals and objectives of the school with our aspiration to maintain relative affordability for the educational opportunities Clarendon provides its students and families.

Over the course of 2023-2024, the Board has continued to invest in the professional learning for all staff – both teaching and operational. Improving the quality of the teaching of our robust and sequenced knowledge-rich curriculum is the most significant driver in improving student outcomes.

Additionally, the Board's commitment to Clarendon's physical environment has seen significant work undertaken to develop the Raglan Street classrooms at the Junior School as well as the advancement of the multipurpose playing facilities and the nearly completed Science facilities at Sturt Street. These projects ensure that our students have exceptional spaces in which to learn and make progress. The Board is equally excited by the commencement of the Middle School's architecturally-designed playground which will provide students with multiple activity zones for dynamic play.

Every decision we make is in the service of ensuring that our students make optimal progress in the pursuit of their dreams and ambitions. The Board's commitment to outstanding student outcomes, robust professional learning and quality infrastructure and growth is as strong as ever.

Nonetheless, as a Board, we are required to respond to decisions, policies and edicts that are beyond our control. These statutory requirements, such as being subject to state government-imposed payroll tax, provide us with additional challenges in determining and managing the school's budget and tuition fees for the future.

For 2025, the Board has ratified tuition and boarding fees; I provide formal notification of the 2025 fee schedule in the attached pages. Consistent with previous years, I have included a diagram showing an overview of the basic components of our 2025 budget income and recurrent expenditure.

Advice on the process of confirmation of place and the updating of medical details for the 2025 academic year will be forwarded to you shortly. Confirmation of place and updating medical details must be completed by Friday 8 November 2024.

Clarendon continues to be an exciting place to be part of and, on behalf of the Board, I would like to congratulate Jen Bourke on her exemplary performance in her first year as Principal and extend our gratitude to all parents for your continued support across the school community.

Yours sincerely



**Mark Patterson**  
Chair, Ballarat Clarendon College Board of Directors

# notice to parents overseas students

## fee schedule 2025

The International Student Written Agreement (**Agreement**) constitutes a contract between Ballarat Clarendon College and Parent(s)/Guardian(s). Overseas applicants proposing to attend Clarendon will need to be sufficiently fluent to undertake studies in the English language.

The 2025 overseas student fee schedule should be read in conjunction with the Agreement and other policies.

### TUITION FEE

Year Level	Parent Contribution (A\$ per year)	Parent Contribution (A\$ per instalment)
<b>Junior School</b>		
Prep	A\$24,780	A\$12,390
Year 1	A\$25,380	A\$12,690
Year 2	A\$25,960	A\$12,980
Year 3	A\$26,560	A\$13,280
Year 4	A\$27,140	A\$13,570
<b>Middle School</b>		
Year 5	A\$29,260	A\$14,630
Year 6	A\$30,100	A\$15,050
Year 7	A\$33,400	A\$16,700
Year 8	A\$36,700	A\$18,350
Year 9	A\$38,360	A\$19,180
Yuulong	A\$ 7,040	A\$ 3,520
<b>Senior School</b>		
Year 10	A\$39,880	A\$19,940
Year 11	A\$41,060	A\$20,530
Year 12	A\$41,060	A\$20,530

All fees stated in this document are in Australian dollars.

Annual tuition fees for overseas students not eligible for government funding will be billed in two instalments. A reduced fee will be calculated for students attending for less than a semester. A student normally will not be permitted to commence unless accounts have been paid by the due date or a formal arrangement made with the Business Manager – Finance prior to the due date.

The tuition fee covers most curriculum expenses including year-level camps and class excursions. Fees and charges levied by Clarendon directly related to the provision of an approved course of education are exempt from GST.

Other costs that may be incurred include individual music tuition, student-caused damage to property or false fire alarms, taxi fares and phone calls. Fees for incidentals will be billed in arrears and are due and payable 30 days from billing.

Fees will be levied for overseas trips and special functions. Parent(s)/Guardian(s) will be advised in advance of these fees which will be payable on the acceptance of a student's participation in the activity.

## BOARDING FEE

Year Level	Parent Contribution (\$ per year)	Parent Contribution (\$ per instalment)
Year 7	A\$18,120	A\$ 9,060
Year 8	A\$18,120	A\$ 9,060
Year 9	A\$18,120	A\$ 9,060
Year 10	A\$25,790	A\$12,895
Year 11	A\$25,790	A\$12,895
Year 12	A\$25,790	A\$12,895

Overseas applicants proposing to attend Clarendon as a boarder must attend on a full-time basis, have the financial capacity to cover all expenses, including return air fares and living costs, and must be of good health.

Annual boarding fees for overseas students not eligible for government funding will be billed in two instalments. A student will not normally be permitted to commence unless accounts have been paid by the due date or a formal arrangement made with the Business Manager – Finance prior to the due date.

GST payable on the food component of boarding fees is included in the schedule above.

Additional charges may apply to boarders. These may include travel, social activities and expenses incurred by Clarendon acting in loco parentis, such as course and material costs, stationery, textbooks and uniform. Where Clarendon is required to arrange accommodation (referred to as 'homestay') during holiday periods with a host family, a charge will apply and fees will be charged as agreed with the host family.

## YUULONG REMOTE CAMPUS FEE

The 2025 fee for attendance at the Yuulong remote campus during Year 9 is A\$7,040. This is a subsidised fee which covers part of the cost of transport, food and accommodation and will be billed in two equal instalments of A\$3,520. All students attending Yuulong are required to pay this fee. It is not covered by any scholarship or bursary awarded by Clarendon. Boarders attending the Yuulong campus will not be charged a boarding fee for the period they are at Yuulong.

## PERFORMING ARTS

Lesson	No. of lessons	Parent contribution (term fees)
30-min individual music – Term 1	8	tba
30-min individual music – Term 2	9	tba
30-min individual music – Term 3	7	tba
30-min individual music – Term 4	8	tba
30-min individual speech/drama – Term 1	8	tba
30-min individual speech/drama – Term 2	9	tba
30-min individual speech/drama – Term 3	7	tba
30-min individual speech/drama – Term 4	8	tba
30-min group theory/singing – Term 1	8	tba
30-min group theory/singing – Term 2	9	tba
30-min group theory/singing – Term 3	7	tba
30-min group theory/singing – Term 4	8	tba

Music tuition fees and other incidental charges for individual, paired or group Performing Arts lessons are levied in advance of the term.

Instruments can be hired through the school. Please note that, if an instrument is lost or damaged, the cost to replace or repair will be billed to your fee account.

Accompaniment fees for rehearsals and exams are additional if applicable.

Further information can be obtained from the Performing Arts Centre.

### **REGISTRATION FEE**

A registration fee of A\$150 is charged for the registration of each overseas student. This fee is not refundable and its payment does not guarantee the offer of a place at Clarendon for the child.

### **ENROLMENT DEPOSIT**

Overseas students pay A\$500 which is refundable at the completion of the course.

### **OVERSEAS STUDENT ADMINISTRATION FEE**

A fee of A\$850 is charged to cover general administration expenses and is not refundable.

### **STUDENT CAPITAL LOAN SCHEME**

Overseas student pay A\$500 which is refundable at the completion of the course.

### **OVERSEAS STUDENT HEALTH COVER**

Overseas students are required to have health cover in place for the duration of their stay in Australia and the fee will vary depending on the period required. The relevant fee will be calculated and advised by Clarendon in the place offer or available upon request.

### **NOTEBOOK COMPUTERS**

From 2025, students in Years 7 to 9 are required to have a school-managed or school-owned computer through the Ballarat Clarendon College program. Students in Years 10 to 12 wanting to connect a computer to Clarendon's network at school may purchase a laptop through Clarendon's program or bring their own Microsoft Windows laptop to be school-managed. School-managed devices will attract no levy; however, they are managed by the school and students do not have administrator rights. In 2025, new students to the school in Years 7 to 9 are required to have a school-owned laptop. A school-owned laptop is purchased by the school on your behalf. You pay a levy of approximately \$150 each term for three years. At the end of that three-year period, you own the laptop and you keep the device. Please note that the cost of the levy may change from year-to-year when beginning a new three-year lease according to the models, supplier and brand available at the time of purchase/lease. Further details regarding the laptop program are in the Notebook Computer Protocol, available on [clarendon.vic.edu.au](http://clarendon.vic.edu.au).

### **VOLUNTARY BUILDING FUND/SCHOLARSHIP FUND/LIBRARY DONATIONS**

Families may wish to make a voluntary donation to our Building Fund, Scholarship Fund or Library. Donations over \$2 are tax deductible.

Voluntary Building Fund donations contribute to the purchase and/or construction of buildings which otherwise would be delayed or unattainable due to a lack of finance. Our buildings contribute to the current and future infrastructure enabling us to focus on continuing to provide exceptional learning experiences for our students.

Voluntary Scholarship Fund donations provide financial support to students who may not otherwise have the opportunity to attend Ballarat Clarendon College. Scholarships are offered for Academic, Performing Arts, Visual Arts and Excellence. Information regarding the scholarship program is available at [clarendon.vic.edu.au](http://clarendon.vic.edu.au).

A voluntary tax deductible Scholarship or Building Fund donation of \$50 per instalment is shown on each family's statement. This amount has not been added to the total amount payable on the statement. To make a voluntary Scholarship or Building Fund donation please tick the selection and add the amount to the total amount when returning the remittance advice with payment.

Voluntary donations made to the Library provide support for library resources and are tax deductible.

## **WITHDRAWAL OF STUDENTS – FEE IN LIEU OF NOTICE**

A term's notice in writing must be received by the Principal before a student leaves or a boarder becomes a day student. Should written notice not be provided within the specified timeframe, a charge of up to **half an instalment's fee** will be levied. Notice of withdrawal should include the reason for withdrawal.

## **PAYMENT OF FEES**

Fees are due and payable 30 days from billing with accounts rendered as set out below.

<b>Instalment</b>	<b>Billing Date</b>
Instalment 1	11 October 2024
Instalment 2	24 April 2025

Reminder statements and accounts for incidentals will be sent out during the year with a final account issued in December, incorporating any remaining charges for the year.

Fees may be paid by cheque, BPay, PayID, direct debit, credit card or online via our website. Clarendon does not levy an administrative fee for payments made by credit card. Bank account details will be provided on request for direct transfer of funds. Cheques are to be made payable to **Ballarat and Clarendon College**.

An administration fee may be levied for each additional Statement issued arising from late payment of accounts or for failure (for any reason) of a financial institution to honour a payment transaction.

## **TUITION AND BOARDING FEE REFUND POLICY**

Clarendon will provide a refund to the student or to the person specified in the written agreement in accordance with the following conditions:

- the application for registration fee and enrolment deposit are not refundable;
- overseas student health cover will be refunded in full if not already paid to the Health Fund by Clarendon on behalf of the student;
- refunds will be made in Australian dollars to the applicant's home country, unless otherwise requested in writing and agreed to by Clarendon;
- Clarendon will refund, within four weeks after receiving a written request, all tuition and boarding fees paid in the event that the student's visa application is rejected by the Australian Immigration authorities and the student or their parent/guardian can produce evidence to this effect;
- Clarendon will refund, within four weeks after receiving a written request, all unexpended monies paid (except amounts stated in Clause a) above) in the event it is determined by the school prior to commencement that the student is unable to commence at Clarendon;
- if the student defaults by not starting on the agreed date and has not previously withdrawn or withdraws either before or after the agreed starting day, then Clarendon will refund the total of the tuition and boarding fees, less the following deductions, within four weeks
  - general administration expenses – the lesser of 5% of the total Tuition Fee received or A\$250
  - travel, accommodation and other domestic services expenses incurred by Clarendon that cannot be offset by providing the service to someone else
  - course materials expenses already incurred
  - course fees proportional to the amount of the course provided before the default day, which is deemed to be the day on which the school received notice of the default in writing from the student;
- all requests for refunds must be made in writing to the Business Manager – Finance.

The student's liabilities in the above areas will be provided in a statement from the Business Manager – Finance. This agreement does not remove the right to take further action under Australia's consumer protection laws or the student's right to pursue other legal remedies.

## **OTHER INFORMATION**

### **Extended Student Absences**

Parent(s)/Guardian(s), who wish for their child(ren) to take an extended leave of absence and have the enrolment place(s) guaranteed, must ensure they read the Holding a Place for Extended Student Absence Policy as certain terms and conditions may apply.

### **Financial Hardship**

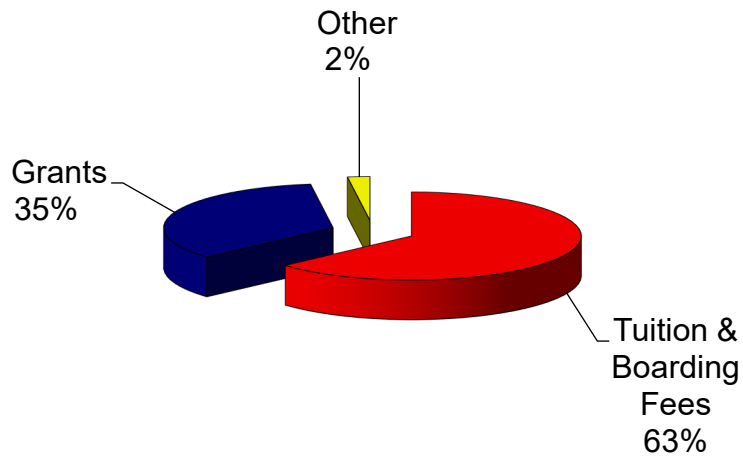
Parent(s)/Guardian(s), who may be experiencing financial hardship, should make contact with the Business Manager – Finance to discuss possible payment solutions.

## **FURTHER DETAILS**

For more details regarding Clarendon fees and charges, please refer to the Enrolment Policy. Other relevant documentation includes the College Rules and the Student Details Policy. These documents can be obtained from [clarendon.vic.edu.au](http://clarendon.vic.edu.au) by contacting Clarendon.

# overview of the basic components of 2025 budget

## 2025 Budget Income



## 2025 Budget Recurrent Expenditure

