

fee schedule 2025

17 September 2024

Dear Parents

As you would be aware, the Board of Directors of Ballarat Clarendon College has many significant oversight and governance responsibilities. In reviewing the budget and setting tuition fees, the Board must balance the goals and objectives of the school with our aspiration to maintain relative affordability for the educational opportunities Clarendon provides its students and families.

Over the course of 2023-2024, the Board has continued to invest in the professional learning for all staff – both teaching and operational. Improving the quality of the teaching of our robust and sequenced knowledge-rich curriculum is the most significant driver in improving student outcomes.

Additionally, the Board's commitment to Clarendon's physical environment has seen significant work undertaken to develop the Raglan Street classrooms at the Junior School as well as the advancement of the multipurpose playing facilities and the nearly completed Science facilities at Sturt Street. These projects ensure that our students have exceptional spaces in which to learn and make progress. The Board is equally excited by the commencement of the Middle School's architecturally-designed playground which will provide students with multiple activity zones for dynamic play.

Every decision we make is in the service of ensuring that our students make optimal progress in the pursuit of their dreams and ambitions. The Board's commitment to outstanding student outcomes, robust professional learning and quality infrastructure and growth is as strong as ever.

Nonetheless, as a Board, we are required to respond to decisions, policies and edicts that are beyond our control. These statutory requirements, such as being subject to state government-imposed payroll tax, provide us with additional challenges in determining and managing the school's budget and tuition fees for the future.

For 2025, the Board has ratified tuition and boarding fees; I provide formal notification of the 2025 fee schedule in the attached pages. Consistent with previous years, I have included a diagram showing an overview of the basic components of our 2025 budget income and recurrent expenditure.

Advice on the process of confirmation of place and the updating of medical details for the 2025 academic year will be forwarded to you shortly. Confirmation of place and updating medical details must be completed by Friday 8 November 2024.

Clarendon continues to be an exciting place to be part of and, on behalf of the Board, I would like to congratulate Jen Bourke on her exemplary performance in her first year as Principal and extend our gratitude to all parents for your continued support across the school community.

Yours sincerely



Mark Patterson
Chair, Ballarat Clarendon College Board of Directors

notice to parents domestic students

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The Enrolment and Confirmation of Place and Update of Medical Details Terms and Conditions (the **Terms**) constitute a legally binding contract between Ballarat Clarendon College and Parent(s)/Guardians(s). The 2025 fee schedule should be read in conjunction with the Terms and other policies.

TUITION FEE

Year Level	Parent Contribution (\$ per year) (* per day)	Parent Contribution (\$ per instalment)
ELC		
3-year-old funded – 2 days	\$ 9,180 *\$136	\$2,295
3-year-old funded – 3 days	\$13,740 *\$136	\$3,435
3-year-old funded - 5 days	\$22,880 *\$136	\$5,720
4-year-old funded – 4 days	\$18,300 *\$136	\$4,575
4-year-old funded – 5 days	\$22,880 *\$136	\$5,720
Junior School		
Prep	\$10,300	\$2,575
Year 1	\$10,700	\$2,675
Year 2	\$11,540	\$2,885
Year 3	\$12,580	\$3,145
Year 4	\$13,320	\$3,330
Middle School		
Year 5	\$14,180	\$3,545
Year 6	\$14,840	\$3,710
Year 7	\$17,120	\$4,280
Year 8	\$20,380	\$5,095
Year 9	\$21,640	\$5,410
Senior School		
Year 10	\$23,240	\$5,810
Year 11	\$23,640	\$5,910
Year 12	\$23,640	\$7,880

Annual tuition fees for domestic students eligible for government funding (including Australian citizens, permanent residents and some temporary visa holders) will be billed in four instalments up to and including Year 11 and in three instalments for Year 12.

A student normally will not be permitted to commence a term unless accounts have been paid by the due date or a formal arrangement made with the Business Manager – Finance prior to the due date.

The tuition fee covers most curriculum expenses, including year-level camps and class excursions. Fees and charges levied by Clarendon directly related to the provision of an approved course of education are exempt from GST.

Other costs that may be incurred include individual music tuition, student-caused damage to property or false fire alarms, travel and phone calls. Fees for incidentals will be billed in arrears and are due and payable 30 days from billing.

Fees will be levied for overseas trips and special functions. Parent(s)/Guardian(s) will be advised in advance of these fees which will be payable on the acceptance of a student's participation in the activity. Please note that students will be unable to participate unless school fee accounts are up-to-date or an agreed payment arrangement has been accepted by the Principal or Business Manager – Finance and is adhered to.

3-YEAR-OLD FUNDED KINDERGARTEN

The state government provides funding for a child participating in the 3-year-old kindergarten program for ONE year only. If your child has previously had a funded kindergarten place, you may not be eligible for further funding and an additional charge may apply. Please contact Clarendon for further information.

4-YEAR-OLD FUNDED KINDERGARTEN

The state government provides funding for a child participating in the 4-year-old kindergarten program for ONE year only. If your child has previously had a funded kindergarten place, you may not be eligible for further funding and an additional charge may apply. Please contact Clarendon for further information.

BOARDING FEE

Year Level	Parent Contribution (\$ per year)	Parent Contribution (\$ per instalment)
Year 7	\$15,060	\$3,765
Year 8	\$15,060	\$3,765
Year 9	\$15,060	\$3,765
Year 10	\$22,560	\$5,640
Year 11	\$22,560	\$5,640
Year 12	\$22,560	\$7,520

Annual boarding fees for domestic students eligible for government funding (including Australian citizens, permanent residents and some temporary visa holders) will be billed in four instalments up to and including Year 11 and in three instalments for Year 12.

GST payable on the food component of boarding fees is included in the schedule above.

Additional charges may apply to boarders. These may include travel, social activities and expenses incurred by Clarendon acting in loco parentis.

YUULONG REMOTE CAMPUS FEE

The 2025 fee for attendance at Yuulong Remote Campus during Year 9 is \$7,040. This is a subsidised fee which covers part of the cost of transport, food and accommodation. This is an annual fee which is billed in four equal instalments of \$1,760. All students attending Yuulong are required to pay this fee. It is not covered by any scholarship or bursary awarded by Ballarat Clarendon College. Boarders attending Yuulong will not be charged a boarding fee for the period they are at the Yuulong campus.

NOTEBOOK COMPUTERS

From 2025, students in Years 7 to 9 are required to have a school-managed or school-owned computer through the Ballarat Clarendon College program. Students in Years 10 to 12 wanting to connect a computer to Clarendon's network at school may purchase a laptop through Clarendon's program or bring their own Microsoft Windows laptop to be school-managed. School-managed devices will attract no levy; however, they are managed by the school and students do not have administrator rights. In 2025, new students to the school in Years 7 to 9 are required to have a school-owned laptop. A school-owned laptop is purchased by the school on your behalf. You pay a levy of approximately \$150 each term for three years. At the end of that three-year period, you own the laptop and you keep the device. Please note that the cost of the levy may change from year-to-year when beginning a new three-year lease according to the models, supplier and brand available at the time of purchase/lease. Further details regarding the laptop program are in the Notebook Computer Protocol, available on clarendon.vic.edu.au.

PERFORMING ARTS

Music tuition fees and other incidental charges for individual, paired or group Performing Arts lessons are levied and are detailed below.

Instruments can be hired through the school. Please note that, if an instrument is lost or damaged, the cost to replace or repair will be billed to your fee account.

Accompaniment fees for rehearsals and exams are additional if applicable.

Further information can be obtained from the Performing Arts Centre.

Lesson	No. of lessons	Parent contribution (term fees)
30-min individual music – Term 1	8	tba
30-min individual music – Term 2	9	tba
30-min individual music – Term 3	7	tba
30-min individual music – Term 4	8	tba
30-min individual speech/drama – Term 1	8	tba
30-min individual speech/drama – Term 2	9	tba
30-min individual speech/drama – Term 3	7	tba
30-min individual speech/drama – Term 4	8	tba
30-min group theory/singing – Term 1	8	tba
30-min group theory/singing – Term 2	9	tba
30-min group theory/singing – Term 3	7	tba
30-min group theory/singing – Term 4	8	tba
30-min group dance – Junior School – Term 1	8	tba
30-min group dance – Junior School – Term 2	9	tba
30-min group dance – Junior School – Term 3	7	tba
30-min group dance – Junior School – Term 4	8	tba

VOLUNTARY BUILDING FUND/SCHOLARSHIP FUND/LIBRARY DONATIONS

Families may wish to make a voluntary donation to our Building Fund, Scholarship Fund or Library. Donations over \$2 are tax deductible.

Voluntary Building Fund donations contribute to the purchase and/or construction of buildings which otherwise would be delayed or unattainable due to a lack of finance. Our buildings contribute to the current and future infrastructure enabling us to focus on continuing to provide exceptional learning experiences for our students.

Voluntary Scholarship Fund donations provide financial support to students who may not otherwise have the opportunity to attend Ballarat Clarendon College. Scholarships are offered for Academic, Performing Arts, Visual Arts and Excellence. Information regarding the scholarship program is available at clarendon.vic.edu.au.

A voluntary tax deductible Scholarship or Building Fund donation of \$50 per instalment is shown on each family's statement. This amount has not been added to the total amount payable on the statement. To make a voluntary Scholarship or Building Fund donation please tick the selection and add the amount to the total amount when returning the remittance advice with payment.

Voluntary donations made to the Library provide support for library resources and are tax deductible.

REGISTRATION FEE

A registration fee of \$150 is payable upon submission of the Application for Registration form. This fee does not guarantee a place offer at Clarendon and is not refundable or transferable.

CONFIRMATION DEPOSIT

A Confirmation Deposit of \$3,000 is payable for each student upon the Parent(s)/Guardian(s) accepting the Colleges letter of offer of enrolment for the student (**Confirmation Deposit**). The Confirmation Deposit is reviewed annually by Clarendon and is subject to change. The Confirmation Deposit is paid in exchange for the time and resources Clarendon puts into negotiating enrolment with Parents and Guardians of prospective students. To cover these expenses and further expenses that may be incurred in enrolling another student at short notice if a student withdraws from enrolment, the Confirmation Deposit is not refundable.

The Confirmation Deposit is **not transferable** and will be allocated as set out below. \$200 is retained by Clarendon for administrative costs associated with alumni.

Entry Year Level	\$ Confirmation Deposit	
ELC	\$3,000	\$2,800 will be deducted from the second instalment account in the first year of enrolment in Prep.
Prep to Year 12	\$3,000	\$2,800 will be deducted from the second instalment account in the first year of enrolment.

In the event of unforeseen circumstances, written application may be made to the Principal to amend the Year of Offer. The Principal may agree to such an amendment and apply the Confirmation Deposit to the second term of the revised Year of Offer at their absolute discretion.

WITHDRAWAL OF STUDENTS – FEE IN LIEU OF NOTICE

A term's notice in writing must be received by the Principal before a student leaves or a boarder becomes a day student. Should written notice not be provided within the specified timeframe, a charge of up to **half an instalment's fee** will be levied. Notice of withdrawal should include the reason for withdrawal.

CONCESSIONS

Scholarships and Bursaries

Scholarship and bursary programs are available at Ballarat Clarendon College for students eligible for government funding. Further information is available at clarendon.vic.edu.au or by contacting Clarendon.

It is a condition for continued tenure of any scholarship or bursary that the account is maintained within the conditions of enrolment. Accounts falling into arrears are liable to withdrawal of scholarship and bursary concessions previously awarded.

In the event that a student should be awarded a scholarship, bursary or other discount to a value greater than 20% of a fee, that student becomes ineligible for a sibling discount upon that fee and the number of siblings in the family, who are eligible for a sibling discount, will be reduced accordingly.

Sibling Discounts – Tuition Fees

Parent(s)/Guardian(s) may be entitled to a discount on the Tuition Fees charged in relation to sibling(s) of a current student attending Clarendon concurrently as set out below.

	First Student	Second Student i.e. the first sibling	Third Student i.e. the second sibling	Fourth Student i.e. the third sibling	Fifth and Subsequent Student i.e. the fourth sibling
Sibling Discount as percentage of Tuition Fees	nil	15%	30%	45%	100%

Sibling Discounts – Boarding Fees

Parent(s)/Guardians may be entitled to a discount of 10% of Boarding Fees charged in relation to sibling(s) of a current student attending Clarendon concurrently.

Clergy Discount

Children of clergy may receive a reduction in tuition fees. Please contact Clarendon for details.

PAYMENT OF FEES

Fees are due and payable 30 days from billing with accounts rendered as set out below.

Instalment	Billing Date
Instalment 1	11 October 2024
Instalment 2	31 January 2025
Instalment 3	24 April 2025
Instalment 4	25 July 2025

A final statement will be issued in December incorporating any incidental charges incurred during Term 4.

Fees may be paid by cheque, BPay, PayID, direct debit, credit card or online via our website. Clarendon does not levy an administrative fee for payments made by credit card. Cheques should be made payable to **Ballarat and Clarendon College**. Should you wish to make cash payments, these can only be made at a National Australia Bank branch, please contact Clarendon for details.

An administration fee may be levied for each additional Statement issued arising from Late Payment of accounts or for failure (for any reason) of a financial institution to honour a payment transaction.

OTHER INFORMATION

Extended student absences

Parent(s)/Guardians(s), who wish for their child(ren) to take an extended leave of absence and have the enrolment place(s) guaranteed, must ensure they read the Holding a Place for Extended Student Absence Policy as certain terms and conditions may apply.

Financial hardship

Parent(s)/Guardians(s), who may be experiencing financial hardship, should contact the Business Manager – Finance to discuss possible payment solutions.

FURTHER DETAILS

For more details regarding Clarendon fees and charges, please refer to the Day School Acceptance Policy, Boarding School Acceptance Policy, 3-year-old and 4-year-old ELC Policies. Other relevant documentation includes the College Rules and the Student Details Policy. These documents can be obtained from clarendon.vic.edu.au or by contacting Clarendon.

overview of the basic components of 2025 budget

