

notice to parents

prep-year 12 students

2024 Conditions of Performing Arts Lessons

23 May 2024

Dear Parents

School is the ideal time to explore new things and make the most of all the opportunities available. Learning an instrument and/or undertaking individual or small group Performing Arts lessons opens a new world to students. It teaches them the benefits of persistence and dedication and ultimately teamwork when they play or perform in an ensemble or group. We are delighted to offer lessons to students on the instruments and disciplines below.

Lessons Available

- Brass (Trumpet, French Horn, Trombone, Euphonium, Tuba)
- Guitar (Classical or Contemporary)
- Bass Guitar
- Organ
- Piano (Classical or Contemporary)
- Music Theory (available to students from Year 7)
- Drum Kit and Percussion (available to students from Year 2)
- Speech & Drama (available to students from Year 5)
- Strings (Violin, Viola, Cello, Double Bass)
- Voice (Classical, Contemporary or Musical Theatre)
- Woodwind (Flute, Oboe, Clarinet, Bassoon, Recorder, Saxophone)

Lesson Times

Please note, instrumental lessons are scheduled during the school day, as part of the curriculum, while students are at school. Lessons are scheduled on a rotating basis, so students do not miss out on portions of the same classes each week.

Although some parents may be concerned about their child missing parts of classes, research suggests there is a strong link between learning an instrument, playing music, and academic performance. Additionally, at the Junior School, instrumental teachers do not take students out of Mathematics or Literacy. Whilst most teachers will be able to accommodate some before or after school lessons, VCE students are prioritised.

Billing for Music Charges

Performing arts lesson fees, instrument hire and any related music sundries are charged to the tuition fee account at the commencement of each term and are due and payable in accordance within our 30-day terms, as outlined in the Enrolment Policy and Domestic and International fee notices.

If tuition fee accounts are in arrears, the school reserves the right to cease Performing Arts lessons.

Performing Arts

Tuition fees and other incidental charges for individual, paired or group Performing Arts lessons are detailed below. Instruments can be hired through the school. Please note that, if an instrument is lost or damaged, the cost to replace or repair will be billed to the tuition fee account. Accompaniment fees for rehearsals and exams are additional if applicable.

Lesson	No. of lessons	Parent contribution (term fees)
30-min individual music – Term 1	8	\$384.00
30-min individual music – Term 2	10	\$480.00
30-min individual music – Term 3	8	\$384.00
30-min individual music – Term 4	8	\$384.00
30-min individual speech/drama – Term 1	8	\$384.00
30-min individual speech/drama – Term 2	10	\$480.00
30-min individual speech/drama – Term 3	8	\$384.00
30-min individual speech/drama – Term 4	8	\$384.00
30-min group theory/singing – Term 1	8	\$172.00
30-min group theory/singing – Term 2	10	\$215.00
30-min group theory/singing – Term 3	8	\$172.00
30-min group theory/singing – Term 4	8	\$172.00
30-min group dance – Junior School – Term 1	8	\$ 80.00
30-min group dance – Junior School – Term 2	10	\$100.00
30-min group dance – Junior School – Term 3	8	\$ 80.00
30-min group dance – Junior School – Term 4	8	\$ 80.00

- Paired lessons may be available upon request and are charged at half the relevant term's individual lesson fee. These are only appropriate where students are of a comparable standard and work ethic and will be arranged at the discretion of the teacher.
- One Performing Arts Record Book per year is included in lesson fees; any replacement book(s) will be charged at cost to the school account.
- Any additional lessons (for exam preparation, etc.) will be charged at the per lesson fee, in arrears.
- Consumable items such as reeds for woodwind instruments will be billed to the tuition fee account.

Absence from Lessons

Enrolment in individual lessons reserves the student's place with the allocated teacher. If a student is to miss a lesson due to another commitment (including school activities, such as excursions or tests), a **minimum of 48 hours' notice** must be given to the PAC Administrator and the Instrumental teacher. In the case of illness or unforeseen circumstances, where 48 hours' notice is unable to be provided, notification must be given to the PAC Administrator and the Instrumental teacher as soon as practicable. The lesson, however, will be forfeited. Where 48 hours' notice has been provided, the missed lessons will be rescheduled during the term in which the lesson was missed. Notification not received in accordance with the conditions stated above (i.e., the student forgot about lesson/ unexplained absence) will result in the lesson being forfeited.

Please note:

- Just like other school lessons, instrumental lessons missed due to holidays during the term will not be rescheduled or refunded.
- Junior School Dance lessons missed are unable to be made up and are not refunded due to the structure of the lessons.

Discontinuation of Lessons

Where a student wishes to discontinue lessons, completion and submission of the online Discontinuation of Performing Arts Lessons form is required **no later than Friday of the third-last week of a term**, otherwise full fees for the following term will be charged. Notice given at the commencement of, or during a term, will obligate the student to continue lessons for the remainder of that term. Lesson charges will not be credited to the school account. If notice has not been provided by the third-last week of term, the full term's lesson fees will apply according to the schedule of fees.

Instrument Hire

- Students/parents may hire an instrument through the school, if available, or can use their own instrument.
- The cost for instrumental hire is \$100 per term.
- Keyboards, pianos and guitars are not hired.
- There are many companies who have hire-to-purchase plans for a variety of instruments. These companies include Musiccorp, Allegro Educational Supplies, Ozwinds and The Music Place. Please contact these companies directly and note that Clarendon is not a party to your personal contract.
- Any cost incurred from loss, damage or late return of instrument may be charged to the school account. Parents will be notified in this instance.
- Instruments not required for the following term must be returned to the PAC by the end of term to avoid further charges.
- No student, or any person, should attempt repairs, adjustments or tuning to the instrument. Any damage or defects in the instrument must be brought to the attention of the instrumental teacher immediately.
- Clarendon will not be liable for any damage caused to personal instruments and equipment whilst on Clarendon property or at Clarendon events. For more details regarding personal property, please refer to the school policies.
- We recommend that you ensure you have appropriate insurance cover for the instruments hired from Clarendon (home and contents).

Other Conditions

- Students learning any Performing Arts disciplines at Clarendon are expected to contribute to the Performing Arts program of the school.
- Students intending to participate in external community Performing Arts or music events are requested to inform the Head of Performing Arts so that we can celebrate them and discuss if they are going to impact on their contribution to Clarendon.
- External events should not take precedence over a student's involvement in school-based programs.
- Student private practice within the Performing Arts Centre is encouraged; however, room bookings must be made through the Performing Arts Office.

Please keep this document for your reference.

We look forward to sharing the gift of music and performing arts with your child. If you have any questions, please contact the PAC Administrator via email pac@clarendon.vic.edu.au.