Conditions of registration

The use of all information supplied to Ballarat Clarendon College on the Application for Registration form, and any subsequent forms, is defined by the National Privacy Principles contained in the Commonwealth Privacy Act. Complete details of our Privacy Policy and Collection Statement may be obtained from College offices.

Enrolment Registration and Confirmation Fees

1. A Registration Fee for new students ($100) must accompany each ‘Application for Registration’ form. The Registration Fee is not refundable. Payment of the Registration Fee does not guarantee the offer of a place in the school for the child.

2. Parents/Guardians wishing to register their child/ren into Ballarat Clarendon College do so on the condition they have made themselves familiar with the Schedule of Fees, the Curriculum outline and all Ballarat Clarendon College Policies which can be obtained from College Offices and in the College Handbook.

3. A Confirmation Deposit for each child is payable prior to enrolment. A Confirmation Deposit is not transferable between children. No refund of the Confirmation Deposit will be made if the child does not attend the College (in Prep to Year 12). In the event of unforeseen circumstances, written application may be made to the Principal to amend the Year of Offer. The Principal may agree to such an amendment, and apply the Confirmation Deposit to the second term in the revised Year of Offer. The Confirmation Deposit is apportioned between a subscription to the College journal Ring-a-Roo and Tuition Fees in the second term of the student’s attendance.

4. The College maintains an open entry policy for students from Pre-School to Year 12. Students are considered for enrolment regardless of background and abilities. No entry tests are required. Students are accepted into the College in strict order of the date of their registration; however staffing requirements may necessitate the accommodation of a family member, and children of Old Collegians and siblings of students already attending Clarendon are given twelve months’ priority-listing in the date of their registration.